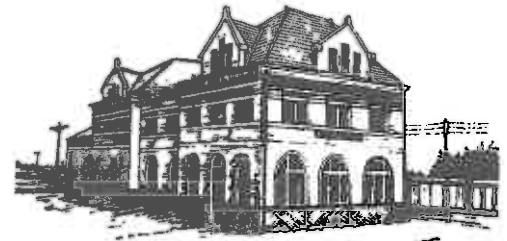


City of CRESTON, IOWA

116 W. Adams • P.O. Box 449 • Creston, Iowa 50801-0449
Phone 641-782-2000 • Fax 641-782-6377



Creston's Restored Depot and City Hall

MAYOR: Warren Woods
COUNCIL: Randy White, Loyal Winborn, Ann Levine, Marsha Wilson, Larry Wagner, Paul Vandevender, Nancy Loudon
CITY CLERK: Lisa Williamson
CITY ADMINISTRATOR: Mike Taylor
CITY ATTORNEY: Skip Kenyon & Todd Nielsen

Regular Meeting Agenda
City Hall/Restored Depot
Council Chambers
Tuesday, August 20, 2013
6:00 p.m.
08/16/2013 10:09 AM

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Consider Adoption of the Consent Agenda – NOTE:** *These items are routine items and will be enacted by one motion without separate discussion unless a Council member requests an item be removed for separate consideration.*
 1. **Minutes:** August 6, 2013 – Regular Meeting
 2. **Claims & Fund Transfers:**
 - i. **Total Claims** - \$144,907.84
 - ii. **Fund Transfers** - \$5,378.84
 3. **Licenses:** Montgomery Street Pub – Class LC Liquor License Renewal with Outdoor Service and Sunday Sales, Fareway – Class LE/B/C Liquor License Renewal
6. **Public Forum –** *the Mayor and City Council welcome comments from the public on any subject pertaining to City business, including items on this agenda. You are asked to state your name and address for the record and to limit your remarks to 3 minutes in order that others may be given the opportunity to speak. The Order of Business is at the discretion of the Chair. No action will be taken.*
7. **New Business**
 1. Resolution to approve Contract Agreement with SICOG to administer the Airport Ordinance Project
 2. Resolution to set the bid date and authorize publication of the Notice of Hearing and Letting for the T-Hangar Access Taxiway Project
 3. Resolution to approve Grant Offer from FAA to Rehabilitate Runway Lighting (MIRL Runway 16/34)
 4. Resolution to approve proceedings to abate a nuisance and special access cost to property taxes for removal of dead tree at 501 N Birch
 5. Resolution to amend Resolution No. 143, dated May 6, 2008 – “RESOLUTION TO AMEND RESOLUTION NO. 119, (RESOLUTION APPROVING EMPLOYEE MEAL REIMBURSEMENT FOR THE CITY OF CRESTON, IOWA), DATED JUNE 6, 1989”
 6. Appointment with Airport Commission to discuss electrical pedestals
 7. Action – if any – on matter to place new electrical pedestals at airport for Balloon Days
 8. Resolution to accept interest rate reduction to SRF Loan CW9407R from 3% to 1.75%
 9. Resolution to accept interest rate reduction to SRF Loan CW9408R from 3% to 1.75%

10. Resolution to **accept** interest rate reduction to SRF Loan CW9704R from 3% to 1.75%
11. Motion for temporary street closing in the 1000 block of N. Vine Street on August 26th from 5pm – 9pm for neighborhood block party
12. Motion to go into Executive Session pursuant to Iowa Code 21.5(j)
13. Motion to come out of Executive Session pursuant to Iowa Code 21.5(j)
14. Action – if any – on matters discussed in Executive Session

8. **Other**

9. **Adjournment**

REGULAR MEETING OF THE CRESTON CITY COUNCIL AUGUST 6, 2013

The Creston City Council met in regular session at 6:00 o'clock on the above date in the Council Chambers of the City Hall Complex with Mayor Woods presiding.

Roll call being taken with the following Council members present: Loudon, Vandevender, Wagner, Wilson, Levine, Winborn and White.

Wilson moved seconded by Levine to approve the agenda. All voted aye. Motion declared carried.

Wilson moved seconded by Vandevender to approve the consent agenda, which included approval of minutes of July 16, 2013, regular meeting; claims of \$361,492.22; Liquor License renewal for Elks Lodge; Parade Permit for Southwest Iowa Hot Air Balloon Committee. All voted aye. Motion declared carried.

During Public Forum, Ellen Gerharz, Executive Director of the Chamber of Commerce, asked that a temporary street closing request be changed from Oak to Pine Street on Adams Street to Elm to Pine Street on Adams Street for the upcoming WHO-TV's RV-TV Tour with Andy Fales.

Melvin Scadden, 411 N. Vine, asked Council to drive by 401 N. Birch Street and see if this is something they would want to be a neighbor to. He said it is time to do something with the situation.

Lori Tull, 501 N. Birch, spoke to Council about a huge, dead tree they have in their front yard. Because of the safety factors, they do want to get rid of it, but can't afford to pay for it all at once. They have been in touch with City Administrator Mike Taylor, and are looking at the possibility of the City paying for the cost to remove the tree and special-assessing the cost onto the property taxes over a three-year period.

Bryan Robinson of Municipal Pipe Tool Company gave a presentation to Council showing them what the new camera system is capable of doing that the Waste Water Treatment Plant is considering purchasing. The Waste Water Treatment Plant's current system is 12 – 13 years' old, takes two people to operate, uses VCR tapes, which they cannot get anymore, and is no longer serviceable. The new system only takes one person to operate and information is stored on memory sticks. It would cost \$250 more to update the current system than it would to purchase the new system.

A resolution was offered by Wilson seconded by Loudon to approve the purchase of a new camera system from Municipal Pipe Tool Company for \$66,000 for the Waste Water Treatment Plant and authorize the Mayor and Clerk to execute the proper documentation. Levine, Winborn, White, Loudon, Vandevender, Wagner and Wilson voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by White to approve the Annual Financial Street Report and authorize the Mayor and Clerk to execute the proper

documentation. Loudon, Vandevender, Wagner, Wilson, Levine, Winborn and White voted aye. Resolution declared passed.

A resolution was offered by Wagner seconded by Wilson to approve an IDOT Grant Agreement for the development and adoption of an Airport Land Use & Zoning Ordinance and authorize the Mayor and Clerk to execute the proper documentation. Levine, Winborn, White, Loudon, Vandevender, Wagner and Wilson voted aye. Resolution declared passed.

A resolution was offered by Wagner seconded by Wilson to approve a Title VI Non-Discrimination Agreement with the IDOT and authorize the Mayor and Clerk to execute the proper documentation. Winborn, White, Loudon, Vandevender, Wagner, Wilson and Levine voted aye. Resolution declared passed.

A resolution was offered by Wagner seconded by Wilson to approve a Standard DOT Title VI Assurances Agreement with the IDOT and authorize the Mayor and Clerk to execute the proper documentation. Levine, Winborn, White, Loudon, Vandevender, Wagner and Wilson voted aye. Resolution declared passed.

Wilson moved seconded by Levine to approve a request by the Chamber of Commerce to reserve the West Depot Parking Lot for September 9 – 10, 2013, for WHO's RV-TV Tour and close Adams Street from Elm to Pine Streets from 3 p.m. – 11 p.m. on September 9th only. All voted aye. Motion declared carried.

A resolution was offered by Wagner seconded by Wilson to approve Joint Fire Protection Service Agreements with the Townships of Douglas, Grant (with exception of the City of Shannon City), Highland, Lincoln, Platte, Spaulding and the City of Cromwell and authorize the Mayor and Clerk to execute the proper documentation. Winborn, White, Loudon, Vandevender, Wagner, Wilson and Levine voted aye. Resolution declared passed.

A resolution was offered by Wagner seconded by Wilson to special assess unpaid mowing nuisances and authorize the Mayor and Clerk to execute the proper documentation. Levine, Winborn, White, Loudon, Vandevender, Wagner and Wilson voted aye. Resolution declared passed.

A resolution was offered by Wagner seconded by Wilson to approve an Agreement with the Center for Transportation Research & Education to assist with the development of a local agency pavement management system and authorize the Mayor and Clerk to execute the proper documentation. Winborn, White, Loudon, Vandevender, Wagner, Wilson and Levine voted aye. Resolution declared passed.

Wilson moved seconded by Vandevender to approve the Balloon Days Committee's request for temporary street closures. All voted aye. Motion declared carried.

A resolution was offered by Wilson seconded by Vandevender to approve a request of \$5,000 to be paid from the Hotel/Motel Fund to the Balloon Days Committee to assist with Balloon Days' festivities for promoting tourism in the area and authorize the Mayor and

Clerk to execute the proper documentation. Levine, Winborn, White, Loudon, Vandevender, Wagner and Wilson voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by Vandevender to approve the purchase of a JD2720 tractor with a 72" mower deck for \$19,000 from Barker Implement for the Graceland Cemetery and authorize the Mayor and Clerk to execute the proper documentation.

This item was not budgeted for this fiscal year, but they do have \$20,000 budgeted for asphalt to pave more of the cemetery roads this fiscal year. City Administrator Mike Taylor recommends the funds from that line item be used to purchase the tractor and if a budget amendment needs to be done, it will be.

Levine, Winborn, White, Loudon, Vandevender, Wagner and Wilson voted aye. Resolution declared passed.

A resolution was offered by Winborn seconded by White to approve application for an IDOT Grant for Traffic Safety Funds for the Police Department and authorize the Mayor and Clerk to execute the proper documentation. Loudon, Vandevender, Wagner, Wilson, Levine, Winborn and White voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by Loudon to appoint Rick Rice to the Board of Adjustment with term expiring July 1, 2016, and authorize the Mayor and Clerk to execute the proper documentation. Vandevender, Wagner, Wilson, Levine, Winborn, White and Loudon voted aye. Resolution declared passed.

A resolution was offered by Wilson seconded by Vandevender to approve a Lease Agreement with Pitney-Bowes for a new mailing system and authorize the Mayor and Clerk to execute the proper documentation. Levine, Winborn, White, Loudon, Vandevender, Wagner and Wilson voted aye. Resolution declared passed.

Wilson moved seconded by Loudon to block the north and south alley entrances in the 400 block between Livingston and Wyoming Avenues on September 20 – 21, 2013, to locate garage/yard sales in the alley. All voted aye. Motion declared carried.

Wilson moved seconded by Levine to approve a request by Southern Prairie YMCA to use the McKinley Park for the 8th Annual 5K Balloon Day Fun Run on September 21, 2013, from 8 a.m. – 9:30 a.m. All voted aye. Motion declared carried.

Under Other, City Administrator Mike Taylor said he did not put the issue of the Tull's tree on the agenda because he doesn't feel they need to have Council approval for the City to cut the tree down. However, once that's done, it will have to go before Council for approval to assess the expense to the Tull's property taxes.

Public Works Director Kevin Kruse discussed the Townline-Sycamore crosswalk study that was recently completed. The recommendation is to paint the crosswalk on a diagonal rather than straight across. The lanes will be narrowed on Townline to 13 feet each

by painting to aid in stopping any passing on the right sides of vehicles. Council would like for Mr. Kruse to check into the possibility of posting signage on both sides of Townline at this location in the event snowfall would be covering the painted sections of the street and people were unaware of the narrowing.

Wilson moved seconded by Wagner to adjourn the meeting. All voted aye. Motion declared carried. Council adjourned at 6:50.

Mayor

Attest:

City Clerk

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE PROTECTION	GENERAL FUND	BROKEN ARROW T-SHIRT PRINTING/EMBROIDE	ILEA ACADEMY UNIFORM PKG	236.59
		JERRY'S SPORT CENTER INC	HORNADAY 40 CAL AMMO	453.87
		PETTY CASH - FINANCE	NSF CHECK	25.00
		PETTY CASH - POLICE	USPS-CERT MAIL	13.34
			USPS-CERT MAIL DOT GRANT	14.10
			USPS-CERT MAIL	8.23
			USPS-CERT MAIL	6.11
		PUBLIC AGENCY TRAINING COUNCIL	SUPERVISORS SCHOOL	295.00
		QUALITY GLASS COMPANY	REPAIR UNIT16 WINDSHIELD	240.00
		SUPREME CLEANERS	UNIFORM CLEANING-JUL'13	55.25
			TOTAL:	1,347.49
DETENTION & CORRECTNS	GENERAL FUND	UNION CO AUDITOR	LEC BILLING-JUL'13	8,226.94
			TOTAL:	8,226.94
FIRE PROTECTION	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-FIRE STATION	58.32
		DANKO EMERGENCY EQUIPMENT	STACKED TIPS L-1	30.00
			STACKED TIPS L-1	645.41
			FIRE HOSES	3,164.00
			FIRE HOSES	6,350.00
		ED M FELD EQUIP CO INC	EXT. TAGS TAMPER SEALS	21.00
			SUPPLIES	298.50
			SUPPLIES	105.70
		ECHO GROUP INC	WIRING EXTRACT R3	46.09
		JACKSON, TODD	REIMB LUNCH-TRAINING	70.73
		MCI	LONG DISTANCE	1.80
		MUNICIPAL EMERGENCY SERVICES	SUPPLIES + SHIPPING	3,346.96
		PETTY CASH - FIRE	ORILEY'S-FUSE	7.18
			ECHO-TERMINALS	7.68
			NAPA-PAINT	6.79
		SERVICE TECHS INC	CHAIN SAW R3	1,536.74
		K & J HARDWARE INC	BROOMS, SHOVELS, TRASHCANS	171.22
			TOTAL:	15,868.12
ANIMAL CONTROL	GENERAL FUND	CRESTON VET CLINIC PC	EUTHANIZE CAT	6.95
		PETZENICK'S	RECEIPT BOOK	20.65
			TOTAL:	27.60
AIRPORT	GENERAL FUND	B M SALES	PAPER TOWELS	58.00
		WASTE MANAGEMENT	DUMPSTER-JUL'13	61.96
		MCI	LONG DISTANCE	0.92
		SOUTHWEST IOWA RURAL ELECTRIC	ELECTRIC - AIRPORT	39.00
		WEST AVIATION INC	FUEL PROFIT-JUL'13	2,337.83
			FBO CONTRACT	1,354.17
			TOTAL:	3,851.88
SOLID WASTE CLCT/DSPSL	GENERAL FUND	WASTE MANAGEMENT	GARBAGE COLLECT-JUL'13	38,276.64
			TOTAL:	38,276.64
LIBRARY SERVICES	GENERAL FUND	CRESTON CITY WATER WORKS	WATER-LINCOLN SCHOOL	9.07
		WASTE MANAGEMENT	DUMPSTER-JUL'13	40.89
		ALLIANT ENERGY-INT PWR&LGHT	1001 W JEFFERSON ST-GAS	18.65
			1001 W JEFFERSON-ELECTRIC	147.74
		MCI	LONG DISTANCE	10.23
			TOTAL:	226.58

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
PARKS	GENERAL FUND	ADVANCED AG LLC	PRAMATOL	159.12
		BARKER IMPLEMENT & MOTOR CO INC	PIN	6.04
			REPAIR FUEL LINE 5055D	109.09
		BSN SPORTS	BASKETBALL RIMS	483.81
		ARNOLD MOTOR SUPPLY, LLP	STARTER	142.49
		CRESTON CITY WATER WORKS	PIT EXTENSIONS & LID	116.94
		FARM & HOME SUPPLY INC	BATTERIES.SOCKET SET	96.52
		NAPA	GREASE GUN	333.35
		PETTY CASH - RECREATION	POKORNY BP-REPLACE TUBE	25.00
			BARKERS-PIN	0.40
		ULINE, INC	COMFORT MAT	258.90
			TOTAL:	1,731.66
RECREATION	GENERAL FUND	BSN SPORTS	SOCCER SUPPLIES	302.85
		CRESTON COMMUNITY SCHOOL DIST	SUMMER OPEN GYM	1,400.00
		WASTE MANAGEMENT	DUMPSTER-JUL'13	91.92
			DUMPSTER-JUL'13	306.12
		FASTENAL	3 CASES WHITE PAINT	99.71
		ECHO GROUP INC	FUSES FOR BALLFIELD	55.80
			TOTAL:	2,256.40
CEMETERY	GENERAL FUND	WASTE MANAGEMENT	DUMPSTER-JUL'13	61.96
		MCI	LONG DISTANCE	1.80
		PETZNICK'S	RECEIPT BOOKS	117.00
		AGRILAND FS INC	UNLEADED GAS	1,134.36
			DIESEL	1,112.43
			TOTAL:	2,427.55
SW1 .G POOL	GENERAL FUND	WATERLOO TENT & TARP COMPANY, INC	UMBRELLA FOR POOL	3,371.66
		WAGNER, MICHELLE	REFUND SWIMMING LESSON	25.00
		ACCO UNLIMITED CORPORATION	ACID AND REAGENT	76.95
		HYGIENIC LABORATORY-AR	WATER SAMPLES FOR POOL	12.00
		MARC	DISENFECTANT CLNR	110.28
		MCI	LONG DISTANCE	2.57
		PETTY CASH - RECREATION	USPS-POSTAGE	2.58
			TOTAL:	3,601.04
FINANCIAL ADMINISTRATN	GENERAL FUND	ACCESS TECHNOLOGIES INC	SYSTEM ADJ-BACKUP FAILURE	27.50
			MONTHLY CONTRACT-AUG'13	814.74
		BANKERS LEASING CO	COPIER LEASE-MAINTENANCE	276.35
		CRESTON PUBLISHING CO	LEAGAL ADS/NOTICES-JUL'13	341.55
		MCI	LONG DISTANCE	38.35
		PETTY CASH - FINANCE	UNION CO RECORDER-FEE	7.00
			UPS-POSTAGE	16.11
			WALMART-OFFICE SUPPLIES	5.32
		SHRED-IT USA - DES MOINES	1-BAG SHRED	55.75
		SOUTHWEST IA BALLOON DAYS COMMITTEE	BALLOON DAYS CONTRIBUTION	5,000.00
			TOTAL:	6,582.67
INSURANCE (GENERAL)	GENERAL FUND	TYLER INSURANCE SERVICES INC	ADDED EQUIP-TRAILER,CUB,JD	144.00
			TOTAL:	144.00
ROAD MAINTENANCE	ROAD USE TAX	FREIGHTLINER OF DES MOINES INC	DBL PMT INV#377956	51.07-
			PULLEY ASMBLY-FRT	266.72
		AKIN BUILDING CENTER	12' 2X6 BOARDS	44.94
		AMERICAN CONCRETE PRODUCTS INC	12YDS N4	312.38

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			7YDS M4 NO ASH	901.50
			1 YD + DELIVERY CHGS	189.00
		ARAMARK UNIFORM & CAREER APPAREL GROUP	LAUNDRY SERVICE	31.37
		BARKER IMPLEMENT & MOTOR CO INC	CUTTER BIT & BOLTS-SKID	176.68
		CJ COOPER & ASSOCIATES INC	RANDOM DRUG SCREENING	64.00
		DIAMOND VOGEL PAINTS	STREET PAINT	1,507.95
		HEARTLAND TIRE & AUTO	RESEAL 2 TIRES-SKID LDR	20.00
		MCI	LONG DISTANCE	2.75
		AGRILAND FS INC	UNLD & DSL FUEL	6,882.41
		STAR EQUIPMENT LTD	STOP SWITCH & FRT	296.83
		K & J HARDWARE INC	STIHL BLOWER	149.99
			TOTAL:	10,795.45
POLICE FORFEITURE	POLICE FORFEITURE	CRESTON VET CLINIC PC	K9 BOARDING & FOOD	46.16
			TOTAL:	46.16
MC KINLEY PARK RENOVAT	RESTRICTED GIFTS-M	ATLANTIC COCA-COLA BOTTLING CO	POP FOR FESTIVAL	163.23
		CRESTON PUBLISHING CO	PARK FESTIVAL ADS	327.15
		FAREWAY STORES INC	PARK FESTIVAL SUPPLIES	221.47
		HY-VEE, INC	SUPPLIES PARK FESTIVAL	368.99
			TOTAL:	1,080.84
SANITARY SEWER/WASTWTR	SEWER OPERATING	FU TAYLOR, MICHAEL	ALPHA PRO TRAINING	69.00
		B M SALES	TOWELS	47.50
		BERRY BROS MASONRY INC	REPLACE SLAB STALKERS	3,000.00
		CRESTON CITY WATER WORKS	1500 GAL WATER USED	20.00
			1/2 ONE CALL'S JUL'13	44.55
		WASTE MANAGEMENT	DUMPSTER-JUL'13	75.14
		HYGIENIC LABORATORY-AR	BOD'S NH3'S	36.00
			FECAL COLIFORMS	182.00
			2-BOD'S, NH3'S-WETT TEST	350.00
			N&P	72.00
			BOD'S NH3'S	72.00
			NH3'S	38.00
			BOD'S	114.00
			TSS	19.00
			BOD, NH3'S	38.00
			2BOD'S	76.00
			2 TSS	38.00
			TKN	38.00
			NH3	19.00
			OIL & GREASE	50.00
			BOD TSS	57.00
			BOD	38.00
			TSS	19.00
			PO 54516-ADD'L CHG	40.00
		HYGIENIC LABORATORY	N&P	76.00
		IOWA DEPT OF NATURAL RESOURCES	ANNUAL NPDES PERMIT FEE	1,275.00
		KINKADE INDUSTRIES INC	SEWER REPAIR	450.00
		MCI	LONG DISTANCE	4.33
		NAPA	SUPPLIES	90.10
		UPS	POSTAGE	22.66
			POSTAGE	40.31
		USA BLUE BOOK	SEWER DYE	177.00
			48151 + FREIGHT	178.02
			TOTAL:	6,865.61

CITY OF CRESTON
MANUAL CHECKS/DEBITS - PERIOD ENDING 8/20/13

NO DEPT ENTERED		
IOWA DEPARTMENT OF REVENUE - SALES TAX		
ELECTRONIC FEDERAL TAX		17,260.07
IPERS		
TOTAL ADMINISTRATIVE SVC	FLEX	804.27
NO DEPT ENTERED	TOTAL	18,064.34
FINANCE DEPARTMENT		
FINANCE DEPARTMENT	TOTAL	0.00
AIRPORT DEPARTMENT		
AIRPORT DEPARTMENT	TOTAL	0.00
SELF FUNDING INSURANCE		
TRISTAR BENEFIT	INV CHECK RUN	9,155.49
TRISTAR BENEFIT	INV CHECK RUN	14,242.10
SELF FUNDING INSURANCE	TOTAL	23,397.59
MANUAL CHECKS/DEBITS TOTAL		<u>41,461.93</u>

FUND TRANSFERS FOR PERIOD ENDING:

08/21/13
POSTING DATE

ACTG PER GLJ NO.

THE FOLLOWING TRANSFERS ARE SCHEDULED TO BE MADE AFTER COUNCIL APPROVAL:

AMOUNT	FROM	TO	-G/L ACCT-	DR	CR
\$ 5,000.00	009 HOTEL-MOTEL TAX	001 GENERAL FUND	009 6910	5,000.00	
			009 1110		5,000.00
			001 1110	5,000.00	
			001 4830		5,000.00
<div>FOR: BALLOON DAYS CONTRIBUTION</div> <div>VENDOR: SOUTHWEST IA BALLOON DAYS COMMITTEE</div>					
\$ 378.84	009 HOTEL-MOTEL TAX	001 GENERAL FUND	009 6910	378.84	
			009 1110		378.84
			001 1110	378.84	
			001 4830		378.84
<div>FOR: 1/2 VISITOR CTR UTILITIES</div> <div>VENDOR: UCDA</div>					

Creston Fire Department Housing Ceremony



**You are invited to attend the housing ceremony for Creston's new Fire Truck,
RESCUE 3.**

When: Tuesday August 20th. 7:00 P.M.

Where: Creston Fire Station. 500 N Sumner Ave., Creston, IA 50801

Firefighters are encouraged to wear uniforms. RSVP : cfd@crestonfirerscue.org

Questions: (641)782-0788

**SOUTHERN IOWA COUNCIL OF GOVERNMENTS
CONTRACT AGREEMENT
FOR AIRPORT ORDINANCE PROJECT**

THIS AGREEMENT, made and entered into this 20th day of August, 2013 by and between the lead consultant, SOUTHERN IOWA COUNCIL OF GOVERNMENTS (hereinafter called "SICOG"); and the grant recipient, THE CITY OF CRESTON, hereinafter called CITY, WITNESSETH THAT:

WHEREAS, the SICOG, has applied to the Iowa Department of Transportation (IDOT) for a grant to complete updated airport zoning ordinances and maps for the CITY;

WHEREAS, the SICOG has applied for IDOT grant funding in the amount listed below

City of Creston \$12,750 grant + \$2,250 local = \$15,000 project cost

WHEREAS, the CITY hereto desires to make a written agreement with respect to said funds and the implementation of the project to which it pertains;

NOW, THEREFORE, the parties hereto agree to the terms and conditions as hereafter stated:

1. Subcontracted Services. SICOG may subcontract a portion of the project services to other organizations as indicated in the IDOT Airport Planning and Zoning Grant Application. The subcontractee will complete the tasks as negotiated between SICOG and the subcontractee.
2. Proposed Project. The CITY shall grant access to all work, project records and maps pertaining to the airport-zoning ordinance for each of the participating jurisdictions; and likewise the SICOG shall grant access to all work, project records and zoning ordinances for CITY's use in participation and completion of work for the Airport Planning Ordinance Grant project.
3. Lump Sum. The CITY agrees to pay the SICOG the total project cost equal to \$15,000 upon the completion of an Iowa DOT acceptable/approved Height and Land Use Airport Zoning Ordinance, regardless of Iowa DOT grant funding status or other factors.
4. Excess Costs. It is agreed that the costs mentioned in the section above are a fixed lump sum cost related to the stated completion of airport zoning maps and with the completion of the Airport Zoning Ordinance.
5. Indemnification. To the fullest extent permitted by law, the CITY shall indemnify and hold harmless SICOG and its employees from and against any and all costs, losses, damages or liability solely caused by the negligent acts or omissions of the CITY or CITY's officers, directors, partners, or employees in the performance and furnishings of the CITY's services under this Agreement.
6. Unallowable Costs. If at any time, whether through monitoring, audit, closeout procedures or by other means determine the Subrecipient or CITY, expended funds or incurred costs for unallowable expenses or expenses not eligible for reimbursement through the IDOT Aviation grant, the SICOG shall not be responsible for any losses, expenses or costs, including those that are not able to be reimbursed to a subcontractor.

7. Obligations and Amendments. Neither party to this agreement shall assign its rights and obligations hereunder without the prior written authorization of the other party. The terms and conditions of this agreement may be amended only by written instrument executed by both parties and, when necessary, with the concurrence of the participating cities.

8. Termination or Cancellation of Contracted Activities. The termination or cancellation of contracted activities may be initiated by either party through written notice providing explanation for the cancellation. Such cancellation notice shall be provided to the party being served at least 90 days prior to the effective date of the termination of services. All reasonable costs associated with this contract and incurred up to the date of termination will be paid. No payment will be made for work completed after termination of this agreement.

8. Effective Date. This subcontract agreement shall not become effective until the SICOG receives an executed Agreement from the CITY and after notice of grant award from the IDOT.

APPROVED:

CITY OF CRESTON

(Grant Awardee)

Warren Woods, Mayor

Date

SOUTHERN IOWA COUNCIL OF
GOVERNMENTS

(Lead Consultant)

Timothy Ostroski, Executive Director

Date

Exhibit A

The purpose of this proposed project is to prepare an Airport Land Use & Height Overlay Zoning Ordinance for the City of Creston, Iowa. It is anticipated that the Ordinance will be developed as a joint ordinance to be adopted by both the participating city and county governments relative to the airport.

The Lead consultant (SICOG) will perform the following tasks:

Zoning Ordinance Document and Adoption

- **Draft Airport Zoning Ordinance.** Prepare a "draft" airport zoning ordinance conforming to the current Iowa Airport Land Use Guidebook published by the Iowa Department of Transportation. 2.3.
- Potentially coordinate with Subcontractor, if necessary, on the drafting of the Ordinance and relationship with the airport zoning maps.
- **Consultation and Meetings.** Provide consultation and advice to the Airport and/or City during the progress of the project. Attend up to two (2) meetings (non-hearing) with the City and for County as part of the project.
- **Public Hearings.** Assist with two (2) public hearings (one City and one County) required for the adoption of the zoning ordinance.
 - Provide wording for publication of notices for the hearings. The City and County will be responsible for publication of the notices.
 - Provide and send letters for the notification of property owners in zones requiring individual notification. The City and County will help with distribution of these notices.
 - Prepare for and present the zoning requirements at the two public hearings.
- **Final Zoning Ordinance.** Provide any revision to the draft ordinance. Deliver final zoning ordinance for adoption. Provide the required wording for the resolutions to adopt the final ordinance. File and record the ordinance with the County

Zoning Ordinance Maps and Administration

- **GIS Files.** Obtain GIS files suitable for use in the preparation of needed maps for the project.
- **Airport Land Use & Height Overlay Maps.** Prepare "draft" land use and height overlay maps in accordance with the current Iowa Airport Land Use Guidebook published by the Iowa Department of Transportation.
- **Ordinance Review.** Circulate a draft-zoning ordinance to the Iowa Department of Transportation and request they complete a review of the draft within 30 days. Provide comments received to City and County. Incorporate comments received.

Project Initiation, Coordination and Administration

- **Project Scope and Contract Development.** Meet with City and County representatives to refine the appropriate work scope, further define tasks, define lines of communication, and establish project goals, objectives and schedules for the project.
- **Project Coordination.** Maintain ongoing contact with the City and County through email, regular mail and phone.

- Consultation and Meetings. Provide consultation and advice to the Airport and/or City during the progress of the project. Attend up to two (2) meetings (non-hearing) with the City and for County as part of the project.
- Data Collection and Research. Obtain, if available, and review available existing airport airspace and land use drawings and relevant reports from airport previous projects.
- Project Liaison. Provide communication and correspondence with the Iowa Department of Transportation for the purpose of obtaining a grant and for administration of the project.
- Project Administration. Provide project administration and management services as required to complete the project within the conditions of this agreement. Administration and management duties include preparation of budgets and schedules, holding internal project meetings to monitor progress, internal quality assurance and control, and the preparation and processing of monthly invoices and progress reports.

Implementation of the proposed improvements will require the City and County to complete the following items:

1. Enact the zoning ordinance.
2. Publish the notices of hearings and meetings as required.
3. Mail notices to individual property owners as may be required.
4. Providing facilities for meetings and public hearings.
5. Provide meeting records and documentation of comments received.

Services NOT included in this Scope of Services:

1. Any environmental assessment associated with the adoption of the Ordinance
2. Any services not specifically identified in this Scope of Services.



U.S. Department
of Transportation

**Federal Aviation
Administration**

Central Region
Iowa, Kansas,
Missouri, Nebraska

901 Locust
Kansas City, Missouri 64106
(816) 329-2600

August 9, 2013

Mike Taylor
City Administrator
City of Creston
116 W Adams
Creston, IA 50801

Dear Mr. Taylor:

Creston Municipal Airport
AIP No. 3-19-0023-010
Grant Offer
Rehabilitate Runway Lighting (MIRL Runway 16/34)

Grant Amount

Enclosed is the Grant Offer, in duplicate, issued by the authority of the Administrator of the Federal Aviation Administration on behalf of the United States to pay the Government's share of the allowable project costs up to a maximum of \$192,600 for airport development as set forth in the Grant Offer. This grant offer may be funded all or in part from the Small Airport Fund.

Grant Execution Date

Your attention is invited to the terms and conditions set forth in the Grant Offer. If the terms of the Grant are satisfactory, **it must be accepted on or before August 30, 2013**, and returned to me immediately.

Steps to successfully execute a Grant:

To successfully execute the Grant Offer, follow these steps in the order listed:

1. After appropriate action has been taken by the sponsor's governing body, the Sponsor's authorized representative signs each copy of the Grant Offer.
2. Authorized representative's signature is duly attested or notarized.
3. Sponsor's seal is impressed or affixed. If sponsor does not have a seal, a notary stamp or seal should be affixed in accordance with state law.
4. The sponsor's attorney must certify that the sponsor's acceptance of the Grant Offer complies with state and local law, and constitutes a legal and binding obligation of the Sponsor.

The Certificate of Sponsor's Attorney must be signed and dated **on or after the date of execution**.

5. Immediately following execution of the documents, email a pdf or fax a copy of the Grant Agreement, first page through the signature page and the first page of the Project Application. Send the email with pdf to donald.w.harper@faa.gov, or send the fax to my attention at (816) 329-2610, then return an original of the entire Grant Agreement to me. The remaining copy of the Grant Agreement is for your records.

Need Drug Free Certification

The enclosed form entitled "Sponsor Certification of Drug-Free Workplace" should be completed and returned with the executed Grant Agreement.

Quarterly Reports

As a result of an audit finding, the FAA is requiring sponsors to submit a Sponsor Quarterly Performance Report for each active grant. The report shall be mailed or e-mailed (e-mail is preferred) to your respective FAA engineer or planner no later than 30 days after the quarter ending March 31, June 30, September 30, and December 31. The report shall consist of the following elements:

- Comparison of actual accomplishments to the goals established for the period
- Reasons for slippage in those cases where established goals are not met
- Impact on other airport projects (e.g. AIP, PFC, F&E, airport-initiated, etc.)
- Analysis and explanation of cost overruns

The sponsor may use their own format provided the four elements are adequately addressed. For the Sponsor's convenience, we have also prepared a suggested format for the Sponsor Quarterly Report, copy available at our web site at http://www.faa.gov/airports/central/airports_resources/media/performance.pdf.

Project Payments - Grant Fiscal Records

The official project files must contain original documentation supporting all requests for reimbursement under this grant agreement. Reimbursement can not be made prior to work being completed in accordance with the project specifications. See AIP Sponsor Guide – 1500 Grant Payments and AIP Sponsor Guide 1510 – Drawdown Submittal Information.

Financial Reports due Dec 30 Each Year

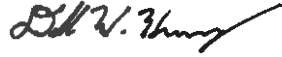
In accordance with 49 CFR 18.41, 90 days after the end of each fiscal year and with the final project report you must submit:

- SF – 425 Federal Financial Report
- SF – 271 Outlay Report

Questions

If you have any questions, please contact me at (816) 329-2629.

Sincerely,

A handwritten signature in black ink, appearing to read "D. W. Harper", with a stylized flourish at the end.

Donald W. Harper
Airport Engineer - IA

Enclosure

cc: Bill Grabe, P.E., CGA (no enclosure)

Special Assessment Form

I/We, Paul and Lori Tull hereby acknowledge that I/we have special assessment for tree removal balance of \$1,100.00 due to the City of Creston. This indebtedness was incurred as a result of work done to comply with City Ordinance Chapter 151

I/We agree to a repayment plan of 3 (maximum of 10) equal installments of \$366.66 plus interest at a rate of 6% plus a \$5.00 administration fee due with each installment. The first installment is due on or before March 31st annually beginning March 2014. The other installments, with interest on the whole amount unpaid, shall be paid annually thereafter at the same time and in the same manner as the September semi-annual payment of general property taxes.

Pursuant to Iowa Code Section 311.18, if taxes become delinquent on the first of October, (unless the last day of September is a Saturday or Sunday, in which case it becomes delinquent on the 2nd business day of October) the assessment shall bear the same interest and be attended with the same rights and remedies for collection as general property taxes.

I may discharge the assessment by paying the balance then due on all unpaid installments, with interest on the entire amount of the unpaid installment to December 1 following, as set forth in Sec 384.65.3 (311.17) of the Iowa Code.

By signing, I/we hereby acknowledge the terms and condition of this agreement.

Paul Tull

Signature

8/13/2013

Dated

Lori A Tull

Signature

8-13-2013

Dated

Parcel Description (including address, district/parcel number)

Parcel ID 2401045008800, 501 North Birch Street, Creston, IA 50801 Union County, USA

SWIG. 1st 88

RESOLUTION NO. ?? – 14

RESOLUTION TO AMEND RESOLUTION NO. 143, DATED MAY 6, 2008 – “RESOLUTION TO AMEND RESOLUTION NO. 119, (RESOLUTION APPROVING EMPLOYEE MEAL REIMBURSEMENT FOR THE CITY OF CRESTON, IOWA), DATED JUNE 6, 1989”:

WHEREAS, the City of Creston adopted a uniform policy on June 6, 1989, for meal reimbursement to employees while on City business; and,

WHEREAS, in light of continued increases in the cost of living expenses, the Creston City Council wishes to increase the amounts of reimbursement for meals; and,

BE AND IT IS HEREBY RESOLVED by the Creston City Council that the following policy is hereby adopted for employee meal reimbursement for the City of Creston, Iowa. The policy is as follows:

1. The maximum amount of reimbursement for meals will be set as follows: Breakfast - \$10.00; Lunch - \$15.00; Dinner - \$20.00.
2. City employees and officials will be required to submit meal receipts.
3. The actual reimbursement will be as follows:
 - a. If the employee is having a business meeting in Creston and eating at a local establishment, no reimbursement will be paid.
 - b. If the employee is traveling out of town, the employee must depart prior to 6:00 o'clock a.m. to include breakfast reimbursement in the total reimbursement. The employee must return later than 8:00 o'clock p.m. to include the evening meal for purposes of reimbursement.
 - c. If the employee is on an overnight stay, all meals will be reimbursed while at a conference or meeting with the meals to be reimbursed according to departing and returning times as outlined above.

Balloon Days Vendor Electrical Pedestals Relocation

Due to recent airport improvement projects, the Balloon Committee had to relocate their vendors to a different area of the airport grounds. In order to supply them with electrical power, we need to install a new service line and 5 new electrical pedestals.

I communicated with our airport engineering company about the proposed project and he indicated that the location of the pedestals and vendors would have no adverse affect on airport operations and would meet minimum clearance requirements.

Existing pedestals will be removed at a later date by installing an underground junction box at each pedestal location. I will budget for these costs next fiscal year.

Larry West

Estimated costs for the project:

Materials			
1)	All materials purchased from Echo Electric Supply Co in Creston		
	5 ea - 50 Amp pedestals @ \$165.60/ea.	\$ 828.00	
	650 ft. electrical cable	\$2,450.00	
	Misc connectors & supplies	<u>412.00</u>	
	Total Materials	\$3,700.00	
2)	Installation		
	Alliant Energy agreed to install cable & pedestals with in-kind donation providing their equipment would be sufficient to do the job.		
	Total Installation	\$ 0.00	
3)	Hookup		
	Alliant Energy will hook up pedestals with in-kind donation & electrician to make connection at power supply terminal. Mike Bruce to inspect if needed.		
	Total Hookup	\$ 250.00	
	Estimated Total Cost of Project	\$3,950.00	

Aerial Map



map center: 41° 1' 13.85, 94° 21' 41.28
scale: 3429

Maps provided by:



©AgriData, Inc. 2013
www.AgriDataInc.com

24-72N-31W
Union County
Iowa



8/15/2013

Field borders provided by Farm Service Agency as of 5/21/2008. Aerial photography provided by Aerial Photography Field Office.

Rec'd 6-10-13
ms



June 1, 2013

Mayor Warren Woods
City of Creston
PO Box 449
Creston, IA 50801

Dear Mayor Woods:

The State Revolving Fund for Clean Water and Drinking Water Program (SRF Program) recently reduced its interest rate on all new 20-year SRF Loans to 1.75%. Due to growth in the program and careful financial management, the SRF Program is able to offer this new interest rate on all existing SRF Loans that are at least 10 years old.

That means that as of June 1, 2013 the interest rate on your SRF Loans can be reduced from 3% to 1.75%. Over the remaining term of your SRF Loans, this interest rate reduction will save your community a total of ~~\$57,137~~.

1, 2, + 3
\$33,875

Because this interest rate reduction changes the terms of your original SRF Loan agreements, you must contact your bond counsel to assist you in amending the documents related to your SRF Loans. Please work to execute the updated documents as soon as possible. We have enclosed new debt service schedules for the remaining term of the SRF Loans for your convenience.

Thank you for realizing the benefit of the SRF Program and for using it to finance your wastewater and/or drinking water projects. We are committed to providing low-cost funds for drinking water and wastewater infrastructure projects to the communities of Iowa. We hope you will consider the SRF Program for all of your future water quality needs.

Sincerely,


David D. Jamison
Executive Director

Enclosure



Mixed Sources
Product group from well-managed
forests, controlled sources and
recycled wood or fiber

Cert no. LV-COC-926721
www.fsc.org
© 1996 Forest Stewardship Council

Printed with soy-based inks.

INVESTING IN IOWA'S WATER
www.iowasrf.com

Rec'd 6-10-13
MT

CRESTON
*** Effective 6.1.13 ***



1

Loan ID CW9407R
Dated Date 11/7/1995
Original Loan Amt \$810,000
Interest Savings \$2,212.50

Date	Current Schedule			New Debt Schedule			
	Principal	Current Interest 3.00%	Servicing Fee	Principal	New Interest 1.75%	Servicing Fee	New Annual Debt Service
12/1/2013		1,755.00			1,023.75		
6/1/2014	57,000.00	1,755.00	58.50	57,000.00	1,023.75	58.50	59,106.00
12/1/2014		900.00			525.00		
6/1/2015	60,000.00	900.00	30.00	60,000.00	525.00	30.00	61,080.00
	117,000.00	5,310.00	88.50	117,000.00	3,097.50	88.50	120,186.00

(This Notice to be posted)

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body: The City Council of Creston, Iowa.
Date of Meeting: August 20, 2013
Time of Meeting: _____ o'clock ____ .M.
Place of Meeting: Council Chambers, City Hall, Creston, Iowa.

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

\$810,000 Sewer Revenue Capital Loan Notes, Series 1995

- Resolution approving and authorizing Amendment to Loan and Disbursement Agreement by and between the City of Creston and the Iowa Finance Authority, and authorizing and providing for the reissuance of the outstanding principal amount of the \$810,000 Sewer Revenue Capital Loan Note, Series 1995, at a reduced interest rate

Such additional matters as are set forth on the additional _____ page(s) attached hereto. (number)

This notice is given at the direction of the Mayor pursuant to Chapter 21, Code of Iowa, and the local rules of said governmental body.

City Clerk, Creston, Iowa

Recd 6-10-15
m

CRESTON
*** Effective 6.1.13 ***



2

Loan ID CW9408R
Dated Date 6/10/1997
Original Loan Amt \$2,383,000
Interest Savings \$21,050.00

Date	Current Schedule			New Debt Schedule			
	Principal	Current Interest 3.00%	Servicing Fee	Principal	New Interest 1.75%	Servicing Fee	New Annual Debt Service
12/1/2013		9,885.00			5,766.25		
6/1/2014	154,000.00	9,885.00	329.50	154,000.00	5,766.25	329.50	165,862.00
12/1/2014		7,575.00			4,418.75		
6/1/2015	161,000.00	7,575.00	252.50	161,000.00	4,418.75	252.50	170,090.00
12/1/2015		5,160.00			3,010.00		
6/1/2016	168,000.00	5,160.00	172.00	168,000.00	3,010.00	172.00	174,192.00
12/1/2016		2,640.00			1,540.00		
6/1/2017	176,000.00	2,640.00	88.00	176,000.00	1,540.00	88.00	179,168.00
	659,000.00	50,520.00	842.00	659,000.00	29,470.00	842.00	689,312.00

(This Notice to be posted)

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body: The City Council of Creston, Iowa.
Date of Meeting: August 20, 2013
Time of Meeting: _____ o'clock ____M.
Place of Meeting: Council Chambers, City Hall, Creston, Iowa.

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

\$2,383,000 Sewer Revenue Capital Loan Notes, Series 1997

- Resolution approving and authorizing Amendment to Loan and Disbursement Agreement by and between the City of Creston and the Iowa Finance Authority, and authorizing and providing for the reissuance of the outstanding principal amount of the \$2,383,000 Sewer Revenue Capital Loan Note, Series 1997, at a reduced interest rate

Such additional matters as are set forth on the additional _____ page(s) attached hereto. (number)

This notice is given at the direction of the Mayor pursuant to Chapter 21, Code of Iowa, and the local rules of said governmental body.

City Clerk, Creston, Iowa

Rec'd 6-25-15
MT

Revised



#3

CRESTON
*** Effective 6.1.13 ***

Loan ID CW9704R
Dated Date 3/20/1998
Original Loan Amt \$829,000
Interest Savings \$10,612.50

Date	Current Schedule			New Debt Schedule			
	Principal	Current Interest 3.00%	Servicing Fee	Principal	New Interest 1.75%	Servicing Fee	New Annual Debt Service
12/1/2013		4,125.00			2,406.25		
6/1/2014	50,000.00	4,125.00	138.00	50,000.00	2,406.25	138.00	54,950.50
12/1/2014		3,375.00			1,968.75		
6/1/2015	53,000.00	3,375.00	112.50	53,000.00	1,968.75	112.50	57,050.00
12/1/2015		2,580.00			1,505.00		
6/1/2016	55,000.00	2,580.00	86.00	55,000.00	1,505.00	86.00	58,096.00
12/1/2016		1,755.00			1,023.75		
6/1/2017	57,000.00	1,755.00	58.50	57,000.00	1,023.75	58.50	59,106.00
12/1/2017		900.00			525.00		
6/1/2018	60,000.00	900.00	30.00	60,000.00	525.00	30.00	61,080.00
	275,000.00	25,470.00	425.00	275,000.00	14,857.50	425.00	290,282.50

(This Notice to be posted)

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body: The City Council of Creston, Iowa.

Date of Meeting: August 20, 2013

Time of Meeting: _____ o'clock .M.

Place of Meeting: Council Chambers, City Hall, Creston, Iowa.

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

\$829,000 Sewer Revenue Capital Loan Notes, Series 1998

- Resolution approving and authorizing Amendment to Loan and Disbursement Agreement by and between the City of Creston and the Iowa Finance Authority, and authorizing and providing for the reissuance of the outstanding principal amount of the \$829,000 Sewer Revenue Capital Loan Note, Series 1998, at a reduced interest rate

Such additional matters as are set forth on the additional _____ page(s) attached hereto.
(number)

This notice is given at the direction of the Mayor pursuant to Chapter 21, Code of Iowa, and the local rules of said governmental body.

City Clerk, Creston, Iowa